

Facilities Grant-in-Aid

County: Nassau County

AMENDED 3/13/06

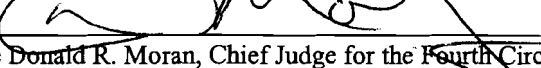
Amount of Award: \$ 150,000.00 Grant, FY 05-06

Total Budget: \$ 150,000.00

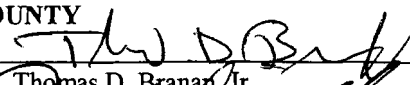
Spending Plan

Category	Grant-in-aid	Sub-Totals
OTHER PERSONNEL SERVICES		
CONTRACTUAL AGREEMENTS		
EXPENSE		
OTHER CAPITAL OUTLAY (OCO)		
FIXED CAPITAL OUTLAY		
1. Inside shutters (Project 1)	\$25,000.00	\$25,000.00
2. Resurface Historic Courthouse Employee Parking (Project 2)	\$62,390.00	\$62,390.00
3. Black Mold Cleanup and repair (Project 3)	\$59,860.00	\$59,860.00
4. Landscaping Eastside Historical Court House (Project 4)	\$2,750.00	\$2,750.00

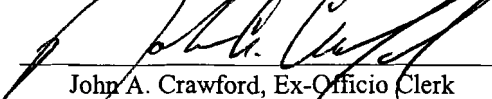
Please sign below:

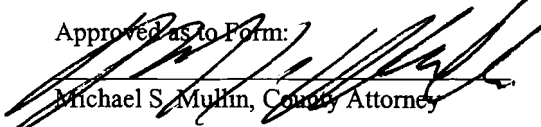
CHIEF JUDGE 
 Honorable Donald R. Moran, Chief Judge for the Fourth Circuit

DATE 3/22/06

CHAIR, BOARD OF COUNTY COMMISSIONERS 
 Thomas D. Branan, Jr.

DATE 3-13-06

Attest: 
 John A. Crawford, Ex-Officio Clerk

Approved as to Form: 
 Michael S. Mullin, County Attorney

AMENDED 3/13/06

FACILITIES GRANT-IN-AID
\$150,000

I. The Historic Courthouse is in need of installation of inside shutters on the east side of the building. Right now the heat from the sun is cracking glass top and employees are having difficulty doing their work. \$65,000.

- *Inside Shutter: The Maintenance Department has been requested to restore the wood shutters that previously covered the Courthouse windows for the Clerk of Court office space, Judicial office and Chambers. Purchase new wood shutters for courtroom, jury room and jury restroom. Estimated cost \$25,000*

2. As part of the renovation of the Historical Building Nassau County purchased the adjacent lot on 5th Street to allow for secure parking for the judicial staff and an employee parking lot. Expanding of the fence to include this area. The surface of the employee parking lot and fencing was not funded. \$35,000.

- *Pave employee parking lot on 5th Street, it has been determined that no fencing is required. Estimated cost \$62,390*

3. As a result of the recent work in the Historic courtroom, the wood window sashes on the west side of the building are showing signs of wood rot. This is the same problem that existed prior to the renovation. These windows should be replaced and a barrier designed that will prevent this from being an issue in the future. Along with an ongoing project, the remediation of black mold in these same areas. \$47,000.

- *Remediation and mitigation of black mold and window restoration. \$59,860.*

4. A landscaping project on the south side of the Historic courthouse is estimated to be \$ 3,000.

- *Landscape eastside of Historic Courthouse. \$2,750*

Project 1 will require bid specifications be developed to advertise for the new shutters, allow time for bids to be received, awarded and a contract executed. Refinishing and installation of the shutters that previously covered the windows will start when the new spending plan is approved.

Project 2 has the same requirements as project 1 but also requires time for civil engineers to design and permits to be issued.

Project 3 included restoration of the wood rot on the windows but was listed on the spending plan as Black Mold cleanup and repair. Current expenditures to date on the black mold cleanup are \$37,665.00. Repairs to wood rot on the windows are estimated to be \$5,695.00. The Mechanical Engineers for the Historic Courthouse renovation project, have recommended a dehumidifier be installed in the attic, estimated cost is \$16,500.00.

Total cost \$62,390.00

Project 4 quotes have been received and the project cost reduced to \$2,750

Summary: *Projects 1, 2 & 3 have requirements for specifications and bidding and I recommend a 12 month extension be requested to complete these projects.*

Barbara J. Pariente
Chief Justice



Elisabeth H. Goodner
State Courts Administrator

Office of the State Courts Administrator

Donna Brewer
Grants Administrator
(850) 410-1526 FAX: (850) 414-8388
e-mail: brewerd@flcourts.org

March 31, 2006

Ms. Eron Thompson
Grants Manager
Nassau County
Board of County Commissioners
Post Office Box 1010
Fernandina Beach, Florida 32035-1010

Dear Eron:

Please be advised that the Office of the State Courts Administrator (OSCA) has received and approved the attached amended spending plan dated March 13, 2006 for Nassau County's Courthouse Facilities Grant-in-Aid for Fiscal Year 2005-2006.

Please let me know if you have any questions for concerns. You can reach me via e-mail or at (850) 410-1526. Thank you.

Sincerely,

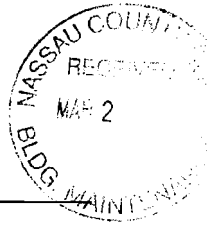
A handwritten signature in cursive script that reads "Donna Brewer".

Donna Brewer

Attachment

DB

Facilities Grant-in-Aid



RECEIVED MAR 30 2006

County: Nassau County

AMENDED 3/13/06

Amount of Award: \$ 150,000.00 Grant, FY 05-06

Total Budget: \$ 150,000.00

Spending Plan

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CONTRACTUAL AGREEMENTS		
EXPENSE		
OTHER CAPITAL OUTLAY (OCO)		
FIXED CAPITAL OUTLAY		
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Please sign below:

CHIEF JUDGE
 Honorable Donald R. Moran, Chief Judge for the Fourth Circuit

DATE 3/22/06

CHAIR, BOARD OF COUNTY COMMISSIONERS
 Thomas D. Branan, Jr.

DATE 3-13-06

Attest:
 John A. Crawford, Ex-Officio Clerk

Approved as to Form:
 Michael S. Mullin, County Attorney

AMENDED 3/13/06
FACILITIES GRANT-IN-AID
\$150,000

RECEIVED MAR 30 2006

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NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS
 P.O. Box 1010
 Fernandina Beach, Florida 32035-1010

Jim B. Higginbotham
 Ansley Acree
 Tom Branan
 Floyd L. Vanzant
 Marianne Marshall

Dist. No. 1 Fernandina Beach
 Dist. No. 2 Fernandina Beach
 Dist. No. 3 Yulee
 Dist. No. 4 Hilliard
 Dist. No. 5 Callahan

Ms. Joyce 3/29/06 w/ email attachments

JOHN A. CRAWFORD
 Ex-Officio Clerk

MICHAEL S. MULLIN
 County Attorney

MIKE MAHANEY
 County Administrator

March 29, 2006

Ms. Donna Brewer
 Grants Administrator
 Office of the State Courts Administrator
 500 South Duval Street
 Tallahassee, FL 32399-1900

COPY

Dear Donna,

Thank you for all of your assistance with the enclosed amended spending plan for the FY 05-06 Courthouse Facilities Grant-In-Aid. As we discussed the plan was amended to reflect the changes in the subtotals within the existing four capital outlay categories. Please note that in the attached amended 3/13/06 summary the fencing originally included in Project 2 was removed because it was determined that fencing was not needed.

Please send me a copy of the record of approval for this amended spending plan, when it is available.

If you have any questions please give me a call at (904) 321-5785.

Sincerely,

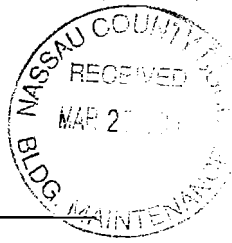
Eron D. Thompson, AICP
 Grants Manager

Enclosure - 3/31/06 Amended Spending Plan and summary
 FY 05-06 Courthouse Facilities Grant-In-Aid

(904) 491-7380 or (800) 789-6673

An Affirmative Action / Equal Opportunity Employer

Facilities Grant-in-Aid



COPY

County: Nassau County

AMENDED 3/13/06

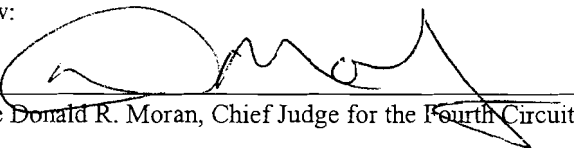
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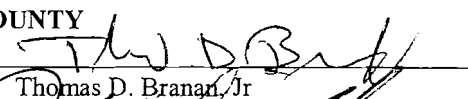
Spending Plan

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OTHER PERSONNEL SERVICES		
CONTRACTUAL AGREEMENTS		
SUB-TOTAL CONTRACTUAL S/C		
EXPENSE		
SUB-TOTAL EXPENSES		
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SUB-TOTAL FIXED CAPITAL OUTLAY	\$150,000.00	\$150,000.00
GRAND TOTAL		

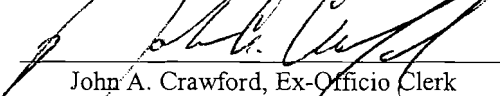
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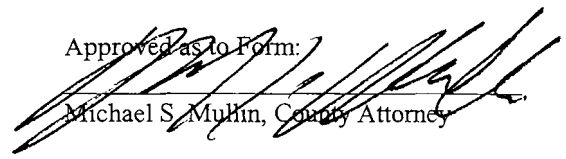
CHIEF JUDGE 
Honorable Donald R. Moran, Chief Judge for the Fourth Circuit

DATE 3/22/06

CHAIR, BOARD OF COUNTY COMMISSIONERS 
Thomas D. Branani, Jr

DATE 3-13-06

Attest: 
John A. Crawford, Ex-Officio Clerk

Approved as to Form: 
Michael S. Mullin, County Attorney

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COPY

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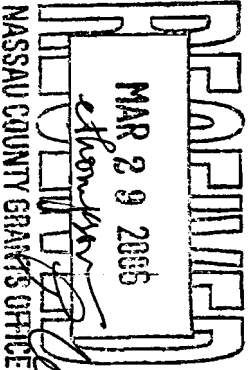
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COPY

Bdy Maintenance

MAR 28 2006



From Thompson

Please Hand Deliver

Grant in Aid.

Ms. Joyce
3/29/06

Eron Thompson

From: Eron Thompson
Sent: Friday, March 10, 2006 4:21 PM
To: Cathy Lewis; Daniel Salmon
Cc: Lisa Gregory
Subject: FW: Spending Plan - 05/06 Courthouse Facilities Grant
Importance: High

Tracking:

Recipient	Read
Cathy Lewis	Read: 3/10/2006 4:28 PM
Daniel Salmon	Read: 3/10/2006 4:31 PM
Lisa Gregory	Read: 3/13/2006 8:12 AM

Cathy,

I spoke with Donna Brewer, Grants Administrator for the Office of the State Courts Administrator in Tallahassee, after you and I talked this afternoon and per Donna this is what needs to happen.

1. Complete a new spending plan showing the amounts necessary by category.
2. At the top of the new spending plan, put "Amended _____ (and the date spending plan was amended," like AMENDED 3/13/06.
3. Then the new spending plan will have to be signed by (a) the Chief Judge for Nassau County, who is The Honorable Donald R. Moran, Chief Judge for the Fourth Judicial Circuit, and (b) the Chairman of the Nassau County Board of County Commissioners, Thomas D. Branan, Jr. The respective signatures need to be dated.
4. The new spending plan with the completed signatures will need to be mailed to Ms. Donna Brewer, Grants Administrator, Office of the State Courts Administrator, 500 South Duval Street, Tallahassee, FL 32399-1900, along with a transmittal letter on the revision.

Once all this is done and Donna receives the revised plan then she will send out a record of approval of the new spending plan. That record of approval will need to be included in the grant award agreement file. (I would also like a copy for my file.)

Also, what we discussed regarding assuring that Judge Foster is aware of the revised costs and the inclusion of the 5th category with funds derived from the previous categories is vital.

If you have any additional questions or need help, let me know. NOTE: An electronic version of the spending plan is attached for use.

Thanks,
Eron

Eron D. Thompson, AICP
 Grants Manager
 Nassau County BOCC
 96161 Nassau Place
 Yulee, Florida 32097-3678
 904.321.5785 (telephone)
 904.491.3611 (fax)
 Email: ethompson@nassaucountyfl.com

-----Original Message-----

From: Donna Brewer [mailto:BREWERD@flcourts.org]
Sent: Friday, March 10, 2006 4:01 PM
To: Eron Thompson
Subject: Spending Plan

3/29/2006

Per our conversation, attached please find a spending plan for Fiscal Year 2005-2006. Please let me know if you need anything else. Thank you.

*Donna Brewer
Grants Administrator
Office of the State Courts Administrator
(850) 410-1526
Fax: (850) 487-7988*

Eron Thompson

From: Eron Thompson
Sent: Monday, March 20, 2006 11:23 AM
To: Daniel Salmon
Cc: Michael Mahaney; Ted Selby; Cathy Lewis
Subject: Courthouse Facilities Grant-In-Aid funding

Importance: High

Daniel,

The purpose of this email is to follow-up with you on our conversation from 3/17/06.

Suzie provided me with a copy of the information regarding the FY 06/07 funding request for the Courthouse Facilities in the total amount of \$1,271,483.98. (A scanned copy of that information is attached.) With that information in hand and in pursuit of the answers to the two questions you expressed from your 3/17/06 meeting with Judge Foster, I telephoned Donna Brewer, Grants Administrator for the Office of the State Courts Administrator this morning. Three things.

1. Donna is out until March 27th and I spoke with Bob Washington (as her telephone message indicated) of her office.

2. I explained to Mr. Washington that Nassau County was in need of information on two items. First, the request for a 12-month extension to the FY 05/06 grant award. Second, the determination of whether or not a request for an extension in expending the funds from the FY 05/06 grant award would effect the FY 06/07 \$1,271,483.98 request. Both of these items reflect the two questions that you voiced on 3/17/06 from your conversation with Judge Foster.

3. Bob Washington is researching both of these items and will get back to me. He has my office and cell phone number and I explained to him that Judge Foster is expected to meet with Judge Moran on Wednesday and we would like to have a reply prior to that meeting.

I will keep you posted.

Thanks,
Eron

Eron D. Thompson, AICP
Grants Manager
Nassau County BOCC
96161 Nassau Place
Yulee, Florida 32097-3678
904.321.5785 (telephone)
904.491.3611 (fax)
Email: ethompson@nassaucountyfl.com



Courthouse
Facilities grant FY...

Tracking:	Recipient	Read
	Daniel Salmon	Read: 3/20/2006 11:34 AM
	Michael Mahaney	
	Ted Selby	Read: 3/20/2006 12:46 PM
	Cathy Lewis	Read: 3/20/2006 11:38 AM
	Lisa Gregory	Read: 3/20/2006 11:27 AM

Ms. Joyce
3/29/06

Eron Thompson

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Eron D. Thompson, AICP
Grants Manager
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96161 Nassau Place
Yulee, Florida 32097-3678
904.321.5785 (telephone)
904.491.3611 (fax)
Email:



Courthouse
Facilities grant FY...

Tracking:

Recipient	Read
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Michael Mahaney	
Ted Selby	Read: 3/20/2006 12:46 PM
Cathy Lewis	Read: 3/20/2006 11:38 AM
Lisa Gregory	Read: 3/20/2006 11:27 AM

*Ms. Joyce 3/29/06***Eron Thompson**

From: Eron Thompson
Sent: Tuesday, March 21, 2006 8:40 AM
To: Daniel Salmon; Cathy Lewis; Mary Potochnik
Cc: Ted Selby; Michael Mahaney; Lisa Gregory
Subject: FW: Grant-In-Aid for Courthouse Facilities 3 21 06
Importance: High

Tracking:

Recipient	Read
Daniel Salmon	Read: 3/21/2006 9:00 AM
Cathy Lewis	Read: 3/21/2006 9:30 AM
Mary Potochnik	Read: 3/21/2006 8:41 AM
Ted Selby	Read: 3/21/2006 10:25 AM
Michael Mahaney	
Lisa Gregory	Read: 3/21/2006 9:23 AM

Daniel,

Below in the email stream are the answers to the two questions that you presented to me on Friday (3/17/06) morning after you met with Judge Foster. The first email in the stream is from me to Donna and Bob in the Office of the State Courts Administrator as a summary of what I understand to be the case and answers to the questions you posed. The second and final email is an official reply from Ms. Donna Brewer, Grants Administrator with the Office of the State Courts Administrator.

Also, it is my understanding from the conversation that you and I had on Friday (3/17/06) that Judge Foster will meet with Chief Judge Moran on Wednesday, 3/22/06 to receive Judge Moran's signature on the the Amended 3/13/06 Spending Plan. If the Amended 3/13/06 Spending Plan meets with Judge Moran's approval and he signs off on the plan, then please let me know if you want me to finalize the event and send the paperwork to Donna in Tallahassee.

Thanks,
 Eron

Eron D. Thompson, AICP
 Grants Manager
 Nassau County BOCC
 96161 Nassau Place
 Yulee, Florida 32097-3678
 904.321.5785 (telephone)
 904.491.3611 (fax)
 Email: ethompson@nassaucountyfl.com

-----Original Message-----

From: Donna Brewer [mailto:BREWERD@flcourts.org]
Sent: Monday, March 20, 2006 7:45 PM
To: Eron Thompson
Cc: Robert J. Washington
Subject: RE: Grant-In-Aid for Courthouse Facilities

Hi Eron,

Per your conversation with Bob this morning, please be advised that your understanding of the issues is correct.

The OSCA must receive Nassau County's executed grant-in-aid and process a check prior to June 30, 2006. However, this does not mean that the funds must be expended by Nassau County by this date. If the spending plan submitted by Nassau County is approved at the OSCA, Nassau County can put these funds aside to pool with the anticipated grant-in-aid for FY 06-07. As long as FY 05-06 funds are expended in compliance with the spending plan received and approved

3/29/2006

by the OSCA, these funds can be expended at a later date. In the interim, these funds should be placed in reserve and not used to support another project. This ensures the intent of the funds will remain clear and no audit criticism will be received.

As Bob mentioned, there is no guarantee of FY 06-07 funds being approved by the Legislature and the OSCA has no influence over this decision. There should be no effect on the FY 06-07 grant-in-aid mandate based on the fact that FY 05-06 funds have not been expended. Numerous county recipients in the past have "pooled" grant-in-aid monies to complete a courthouse renovation project.

As for the amended spending plan, once received I will send you e-mail confirmation, if approved.

Please let me know if a formal letter is needed in reference to the above issues. If so, I will have to send that to you next week. Also, please let me know if you need additional information in the interim. You can reach me via e-mail. Thank you!

From: Eron Thompson [mailto:ethompson@nassaucountyfl.com]
Sent: Mon 3/20/2006 1:46 PM
To: Donna Brewer; Robert J. Washington
Subject: Grant-In-Aid for Courthouse Facilities

Hi Donna,

I spoke with Bob Washington of your office this morning, in your absence, regarding two questions that came out of a meeting last Friday on the Courthouse Facilities grant award for FY 05/06. The two questions are as follows:

1. In the process of approaching the Board of County Commissioners regarding amending the spending plan for the FY 05/06 award, the County's Building Maintenance Director requested consideration of possible request for a 12-month extension to the June 30, 2006 end date. The first question that I posed to Bob was: Can a 12-month extension be given to the FY 05/06 award? **My understanding from my later discussion with Bob is that as long as the funds for the FY 05/06 award are released from the State to Nassau County, then a reasonable amount of time will be allowed for the items included in the spending plan to be accomplished and that any audit of those funds would not come out negative because those funds were not spent and the items in the spending plan not completed by June 30, 2006.**

2. The second question centers on the FY 06/07 request submitted in the amount of \$1,271,483.98. Will a 12-month extension to the June 30, 2006 end date for FY 05/06 funds have an adverse impact on the FY 06/07 request for grant funds? **Again, according to my later conversation with Bob it was explained that as long as the State has dispersed all of the FY 05/06 funds to Nassau County then there would not be an adverse effect on the FY 06/07 request. Certainly as Bob explained there are no assurances that the FY 06/07 request will be funded but we can be sure that an approved extension of time to spend the FY 05/06 funds will not pose a hardship to the FY 06/07 request.**

Also, as a follow-up to the conversation that you and I had on Friday, March 10th, the Board of County Commissioners on March 13th approved the amending the FY 05/06 spending plan and according to information from the Nassau County Building Maintenance Director, Judge Foster is expected to meet on Wednesday, 3/22/06 with Judge Moran, Chief Judge for the Fourth Circuit for his signature and approval on this amended spending plan.

I know that you are out of the office until the 27th but Bob thought you might be able to connect and retrieve this email and send me a confirmation on this reply to the questions included above.

Thanks and have a great week.

-Eron

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3/29/2006

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